

# **Minutes of the Meeting of the Parochial Church Council of St Nicholas Church Shepperton**

**Virtually on Zoom on 22nd March 2021 at 8:00pm**

**Present** All PCC members were present.

**Chair** Janice Wetherell

**1. Apologies** None.

**2. Minutes of last meetings**

Subject to one amendment to the minutes of the PCC meeting on 22<sup>nd</sup> February, where in the Financial Report the Utilities bills had increased not decreased, the minutes of the PCC meetings held on 15<sup>th</sup> and 22<sup>nd</sup> February and the S11 meeting held on 22<sup>nd</sup> February were accepted en bloc. This was proposed by Maggie Hammond, seconded by John Child and agreed nem con.

**3. Matters arising from the minutes**

Doris asked if we could chase up any outstanding additions to the Electoral Roll. Margaret had already chased up those on the Messy Church and Alternative Worship lists. The final date for amendments was Wednesday 24<sup>th</sup> March and we were due to lose 7 from the roll.

**4. Safeguarding**

The suggested self-audit of Safeguarding is attached. Susan Smith, the parish safeguarding officer gave an overview. The form that the self-audit took was one agreed in 2015 with some changes made since the May 2020 report. There were an additional 6 Questions. Susan had talked with Chris Swift before his retirement and the responses given were based on his feedback. Enhancements to safeguarding section on the website had been made. There was no deadline for completion of the self-audit as it was a working document.

Susan invited questions - Doris asked whether the statement has sufficient prominence on the website and it was agreed that it has. Who has more than basic awareness training? The clergy plus safeguarding officer had completed the leadership training. PCC members should advise when they had completed the basic course, so it was known when three years are up and their refresher training is due. Janice would send the link to the PCC members again and Susan would compile the list. Home Communion - Chris had previously advised that there was no need for those giving Home Communion to complete the training but they should make staff aware who was visiting whom and when.

**5. Finance report (Kathy)**

The finance group of the PCC had met twice and had rewritten the section of the website regarding giving. Kathy was to try to register with Give As You Live which was a scheme to obtain part commission when buying online. Other local churches were already taking part. It was not thought that this would generate vast sums but it would demonstrate that we were considering new methods. We would take part on a trial basis. Simon Sheldon suggested contactless giving, but we were able to confirm that we were offering this method at weddings and funerals.

**6. Deanery Synod Report**

Jo Child reported that at the last meeting, in February there had been a presentation on the Kintsugi Hope Charity. This focused on the devastating effect of poverty, isolation etc under COVID. There was a link to the charity from the newsletter for Bishop of London's Lent Appeal.

**7. Extension of Janice Wetherell's term as Churchwarden**

The term of a Churchwarden was normally 4 years and Janice's term was up at the forthcoming APCM. There was precedent for extending the term and an extension to five years. This was proposed by John Child, seconded by Simon Sheldon and agreed nem con.

## **8. Arrangements for APCM and changes to PCC membership**

There would be three vacancies for the PCC and various names were discussed as possible new members. The APCM would be held on Monday 19<sup>th</sup> April at 8.00pm on Zoom and John would like outstanding reports by 9<sup>th</sup> April.

## **9. Interregnum - an update**

The wardens had had correspondence with Jonathan Rust the Diocesan Director of Mission where they had firmed up the response of the parish. There was nothing new but the wardens wanted the PCC to endorse this which they did. An advert in Church Times would run after Easter.

## **10. Easter arrangements**

John Child reported that over the last four weeks the COVID rate in Spelthorne had dropped from 147 to 59 and that 27 cases of the 59 were in Ashford. There were under 3 in Shepperton Town and under 5 in Shepperton Green. John proposed that we reopen the Church on 28<sup>th</sup> March (Palm Sunday) for 25 people. Sue Wood will record a service for Maundy Thursday. Richard Ghail would preach a short sermon and Elizabeth would preside at the Good Friday one hour service. There will be a 9.30am Easter Sunday Service and the Parish Centre would be available for 11.15 - with a maximum of 16 adults including leaders. Simon and others would like to have the 11.15 service in Church at least once a month with the 9.30 service on Zoom. As it was not known how the visiting clergy would feel it was suggested that Sue Wood was approached given her familiarity with the parish and her interest in children. The 11.15 would also continue to be prepared on YouTube. The 28<sup>th</sup> March reopening was proposed by John Child, seconded by Doris Neville-Davies and **agreed** nem con. The proposal for an outdoor event was shelved given that it was still not known what would be permitted. There would be a static display instead as there had been at Christmas.

## **11. Correspondence**

Hilary Dyer had written regarding Giving. **As** a stewardship recorder but had never been sure whether it was her responsibility to approach new people. She would like to feel comfortable in doing this and it would be helpful if there was method of approaching people. She suggested a simple welcome pack to encompass Who's Who; Activities etc. and including Regular Giving. Hilary volunteered to compile this and was pointed in the direction of John Child's Parish Profile which contained much of the information she would need.

## **12. Churchwardens' Notices**

Robin Campbell was currently a PCC Foundation Governor of St Nicholas' School. We needed to approve a second term of 4 years. This was proposed by Janice Wetherell, seconded by Sylvia and **agreed** nem con.

Christian Aid week was fast approaching and the likely date for the next PCC was just before. John had written to Mike Ralph to write an article in Shepperton News and envelopes would also be placed there. The wardens were seeking a collection point and would report back Mike's views.

## **13. AOB (Previously Notified to the Chair)**

There was none.

The meeting concluded with the saying of The Grace.

**Date of next Standing Committee:** To be advised following the APCM.

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Mark Steptoe  
Minutes Secretary